



Guidance for BSCP/BSAB Newsletter Articles

To have an article printed in the BSCP/BSAB joint newsletter please contact the BSCP/BSAB Partnership Administration Officers at bscp@buckinghamshire.gov.uk to establish the deadlines for publication.

- All articles in connection with children must relate to either safeguarding or other issues connected to vulnerable children.
- All articles in connection with adult must relate to either safeguarding or other issues connected to adults with care and support needs.
- Please advise the BSCP/BSAB what the purpose of your article is: i.e. is it just to inform or are you asking for action from readers (and if so is there a deadline date) etc.?
- Ideally an article will include the 'so what' side of things – i.e. what the benefit will be of a new service / how the life of a child or adult has improved through X,Y or Z etc.
- All articles should contain contact details for further information – this can either be a website address or an email address.
- Articles should be a maximum of 300 words long – i.e. quite short and snappy. The BSCP/BSAB reserve the right to edit any article that is longer than this. If you feel the topic needs more space than this please contact the administrator to discuss.
- Where possible please provide an image to support the article – i.e. logo or suitable image with copywrite permission (not an image from Google images unless permission is granted for it to be re-used).
- It is very important to ensure that the article is not going to be out of date before publication.
- Articles must meet Accessibility Legislation