**BSAB Structure – Roles and Responsibilities**

Safeguarding Partnership Manager

Joanne Stephenson

Strategic role, developing and driving the business of the Adults Board and Children’s Partnership, supporting and advising the independent Chair and the Executive Groups.

Safeguarding Support Officer

Vacant

Supporting the Manager, Independent Chair, and various groups of the Partnership to function, track progress and produce evidence of impact.

Safeguarding Support Officer

Jenny Atkins

Supporting the Manager, Independent Chair, and various groups of the Partnership to function, track progress and produce evidence of impact.

Safeguarding Support Officer

Makeda Adams

Supporting the Manager, Independent Chair, and various groups of the Partnership to function, track progress and produce evidence of impact.

Workforce Development and User Experience Officer

Emma Holman

Ensuring statutory compliance of the local workforce development offer, commissioning joint learning and development events, informing, and influencing the strategic priorities of the partnerships.

Partnership Administration Coordinator – CDOP

Angela Suter

Provides and coordinates CDOP (Child Death Overview Panel) administration processes following the deaths of Buckinghamshire resident children under 18 years of age, in line with the HM Government Child Death Review Statutory and Operational Guidance, October 18.

Safeguarding Practice Review Officer

Julie Fordham

Oversees Statutory and local Learning Reviews, acting as the interface between Local Child Safeguarding Practice Reviews and Safeguarding Adult Reviews to ensure alignment and rapid dissemination of learning.

Quality and Impact Officer

Christine Hutson

Supports delivery of quality assurance function for both partnerships including analysis of performance data, multi-agency audits and single agency audits evidencing compliance with statutory duties. Supports the completion of and maintains a multi-agency policy and procedures manual including resources, toolkits and research led material.